Summary of Standard Fees to Landlords

Rental Collection	12% (10% + VAT) Fees deducted annually from the rental income throughout the tenancy. The following services are included: Appraising the rent, advertising and marketing of your property on the relevant portals and circulating details to Relocation Agents on a regular basis Provide guidance on compliance with regulations Accompanied viewings. Agreeing terms on your behalf with a prospective tenant and obtaining a non-refundable deposit equivalent to two weeks rent Applying for references Preparing the Tenancy Agreement on your behalf subject to any agreed amendments Transferring the Tenant's deposit to a custodial Government approved deposit schene and registering the deposit with our scheme provider The Deposit Protection Service and providing the Tenant with a certificate confirming that the deposit has been protected
Rental and Occupancy Management	18% (15% + VAT) Rental fee of 12% (10% + VAT) are deducted six monthly from the rental income throughout the tenancy and management fee of 6% (5% + VAT) on a rent receipt basis and includes the following services in addition to those provided under the rental collection service: Arrange for any necessary repairs to be carried out during the tenancy and discharge payment to third party contractors on your behalf. We retain a working fund to deal with this Arranging an inventory checkout report and professional cleaning at the end of the tenancy Submit any unresolved disputes to The Dispute Service for adjudication Provide a statement of income and expenses at the end of each tax year upon request The inventory compilation and the subsequent check in fee is the Landlord's responsibility Arrange gas safety records, electrical safety checks and smoke & carbon monoxide alarms where required Hold keys throughout the Tenancy
Refurbishment and Furnishing Fee	12% (10% + VAT) Of the total refurbishment or furnishing cost
Tenancy Agreement Fee	£220 Includes identity, immigration and visa confirmation for all tenants and guarantors and
Accompanied Check Out	Studio: 110 1 bed: 130 2 bed: 160 3 bed: 220
Tenancy Renewal Fee	£150 Contract negotiation and arranging further tenancy and agreement
Statements for tax returns	£42 - copies are emailed free on a monthly basis to each client but if a bulk request is sent for the year than a £42 charge will be applicable.

All of the above fixed fees are inclusive of VAT. London Executive is not a member of a Client Money Protection Scheme. All of our deposits are protected under the custodial scheme of the Deposit Protection Service. Independent redress provided by The Property Ombudsman.